Photo Size ❑ **One Column** included in $75 Cost ❑ **2 x 4** $10 Additional ❑ **2 x 6.5** $20 Additional

Engagement Announcement Form

HOW TO PLACE AN ANNOUNCEMENT

1. Complete written information on page 1. 2. Attach your photo. 3. Bring completed form to the Daily Journal office

Once we have received the form, it takes 2 weeks to publish.

Please type or print information clearly. The Daily Journal will use this information to write the announcement. Customer is responsible for any incorrect information on this form.

Fee: $75, which includes 5 copies of issue of publication. Papers must be picked up at the Daily Journal office within five (5) business days of publication.

CONTACT INFORMATION

Name (Announcement placed by) _____

Address _____ Apt. _____

City _____ State _____ Zip _____

Home phone _____ Work phone _____ Email _____

Announcing party(ies) names (if not bride's parents) _____

_____

Bride's Information

Bride's parents (❑ married ❑ divorced) (If a parent is deceased, please list as "the late". Stepparent may be listed on the same line as parent.)

Mother's name _____ City _____ State _____

Father's name _____ City _____ State _____

Bride-elect's name _____ City _____ State _____

Grandparents of the bride (if deceased, please list as "the late")

_____ City _____ State _____

_____ City _____ State _____

Bride's Education:

High School _____ City _____ State _____

Honors/Activities _____

College/Technical School _____ ❑ graduated ❑ attended ❑ current student

Honors/Activities _____

Degree Earned _____

Advanced Education at _____

Bride's Occupation (type of work or title) _____ Company name _____

Groom's Information

Groom's parents (❑ married ❑ divorced) (If a parent is deceased, please list as "the late". Stepparent may be listed on the same line as parent.)

Mother's name _____ City _____ State _____

Father's name _____ City _____ State _____

Prospective groom's name _____ City _____ State _____

Grandparents of the groom (if deceased, please list as "the late")

_____ City _____ State _____

_____ City _____ State _____

Groom's Education:

High School _____ City _____ State _____

Honors/Activities _____

College/Technical School _____ ❑ graduated ❑ attended ❑ current student

Honors/Activities _____

Degree Earned _____

Advanced Education at _____

Groom's Occupation (type of work or title) _____ Company name _____

Wedding Information

Date and Time of wedding: _____

Wedding location _____ City _____ State _____

Reception location _____ City _____ State _____

Questions you may have

"Is there any cost for publishing this?" – There is a $75 fee for a basic announcement, including 1x2.5 photo. Larger photo available at additional cost. Payment is due before publication. If the fee is mailed, please include a check or money order instead of cash. Make check payable to the Daily Journal. Or pay by phone with a credit or debit card.

"What kind and size of photo do I need?" – Black and white photos are best, but clear color photos are usually acceptable. All photos for engagement announcements should be head and shoulder shots. We cannot use Polaroid or other self-developing types of photographs. We also cannot reproduce any image from a newspaper clipping – the actual photo is needed. Hint: We print all engagement photos in a vertical format (taller than wide), so your photo will reproduce in the newspaper better if it is clear and up close. If there is more than one person in the picture, they should be positioned so their heads are close together. Soft-focus photos do not reproduce well. If you are submitting your photo electronically to **celebrations@djournal.com**, the file should be a high resolution (at least 200 dpi recommended) jpeg or tif attached to the email.

"When can I pick up my picture?" – Immediately after it is published. We discard all photo approximately one month after publication. If you provide a self-addressed envelope large enough to hold the photo (it must have a stamp), we will mail your photo back to you.

"I can't make your deadlines because my photos aren't back from the photographer yet. What can I do?" – That's no problem if you let us know in time. You can fill out the form and make a note that the "photo will be delivered later." We will hold your announcement until the photo arrives. (If photo and form are delivered separately, please make sure that you label the photo with the bride-elect's full name and wedding date.)

"There's not enough room on the form. What do I do?" – Additional information can be written on a separate sheet and attached to the form.

The Daily Journal reserves the right to edit any announcement for length.

Any more questions?

If you have any questions, please call (662) 678-1538, toll free within 30 miles of Tupelo. Or you may call 1-800-270-2614 from anywhere in Mississippi.

Where to find us:

The Northeast Mississippi Daily Journal is located at 1242 S. Green St., Tupelo. Send all correspondences to:

Celebrations
Northeast Mississippi Daily Journal
P.O. Box 909
Tupelo, MS 38802

Email: celebrations@djournal.com